



SRJC WINE OR BEER SERVICE REQUEST FORM

Name of organization requesting wine or beer service for an event at a SRJC facility
(if the applicant is a non-profit, attach proof of non-profit status):

_____.

Name and type of event:

_____.

Date, time and location of event: _____.

Name and title of person responsible for coordinating the event and ensuring compliance with all
rules and regulations (“the Coordinator”):

_____.

Address and contact information of the Coordinator:

_____.

Will proof of insurance be provided? _____.

Will an ABC license be provided? _____.

Is a fee being charged for the event? _____.

Is the event open to the general public? _____.

Mark the applicable Code Provision(s) that Allow Wine or Beer at the Event on SRJC Property

(1) Identify which Business and Professions Code provision listed below allows wine or beer
at the event in question.

_____ (a) **Wine or beer service related to the viticulture program, an enology course or
a culinary arts course at SRJC:**

_____ (i) The wine is possessed, consumed, or sold pursuant to an ABC
license. The wine must be produced by the bonded winery owned and operated as part of
an instructional program in viticulture and enology at SRJC.

Section 25608 (a) (1).

_____ (ii) The wine or beer is acquired, possessed, or used in connection with a course of instruction at SRJC, and the person in charge of the class has been authorized in writing to acquire, possess, or use it by the District governing board or designee. Applicant must confirm with ABC as to whether a license is required.

Section 25608 (a) (2).

_____ (iii) The wine or beer is acquired, possessed, used, sold, or consumed only in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program at a campus of SRJC, and the person sponsoring the activity has been authorized in writing to acquire, possess, use, sell, or consume the wine by the District governing board or designee. Applicant must confirm with ABC as to whether a license is required.

Section 25608 (a) (14).

_____ (b) **Wine or beer service at a SRJC owned or operated stadium or other facility for a fundraiser to benefit a non-profit corporation.**

- Wine or beer may be acquired, possessed, or used during an event taking place at a SRJC owned or operated stadium or other facility.
- The event must be a fundraiser to benefit a non-profit corporation.
- The non-profit corporation must obtain an ABC license for the event.
- Not applicable to SRJC football games or other athletic events sponsored by SRJC; and not applicable if the facility includes a K-12 classroom.

Section 25608 (a) (10).

_____ (c) **Wine or beer service at a special event at a facility owned and operated by SRJC where the principal attendees are members of the general public or invited guests, and not students of SRJC.**

- The wine or beer must be possessed, consumed, or sold at a SRJC facility pursuant to special events ABC license.
- The primary attendees at the event must be members of the general public or invited guests, not SRJC students.
- Applies to festivals, shows, private parties, concerts, and theatrical productions.
- Does not include SRJC-sponsored athletic events.

Section 25608 (a) (15).

_____ (d) **Wine or beer service at a special event at a facility owned and operated by SRJC when students are not on the grounds of the facility.**

- The wine or beer may be acquired, possessed, used or consumed at an event located at a SRJC facility.
- The sponsor must obtain a special events ABC license.
- Students may not be present on the grounds of the facility when the event is taking place.

Section 25608 (a) (17).

(2) Describe the facts that support the selection of the Code section(s) above.

(3) Board policy provides that wine or beer may be made available if the event fosters support for District sponsored and approved activities and programs; supports the activities of District groups who have received approval to serve wine or beer; or meets the needs of community groups who have approval to use District facilities at Shone Farm.

Describe why the service of wine or beer is integral to your event:

(4) Describe how and where you intend to store the wine or beer prior to the event.

By signing below, the Coordinator acknowledges that he/she has reviewed Board Policy 7.14 and 7.14P and shall ensure strict compliance with these District rules and all permit conditions issued in connection with the event.

Signature of the Coordinator of the event: _____.

Print full name: _____

Date: _____

Signature of Senior VP, Finance & Administrative Services _____

Date: _____

Signature of President/Superintendent _____

Date: _____